



MEDICAL REPORT FORM (FOR ASSIGNMENT EXTENSION & EXAMINATIONS)

STUDENT DETAILS (to be filled in by student)

Student Name: _____ Student ID: _____

E-mail address: _____ National ID: _____

Present Address: _____ Contact No: _____

Medical Report (to be filled in by the medical practitioner)

Dates(s) of relevant medical examination(s)

Nature of illness or medical incapacity

Medical Opinion (to be filled in by the medical practitioner)

In my opinion the medical condition of the above student will result in

tick as appropriate

- | | Start Date | End Date |
|--|-----------------|-----------------|
| <input type="checkbox"/> Preparation of assignment impaired from: | ___ / ___ / ___ | ___ / ___ / ___ |
| <input type="checkbox"/> Preparation for the examination impaired from: | ___ / ___ / ___ | ___ / ___ / ___ |
| <input type="checkbox"/> The student was unfit to take the examination or submit the assignment on (Date): | ___ / ___ / ___ | ___ / ___ / ___ |
| <input type="checkbox"/> The student will be fit to take examination or submit the assignment on (Date): | ___ / ___ / ___ | ___ / ___ / ___ |

Declaration:

I declare that the information I have provided above is true to the best of my knowledge.

Full name: _____

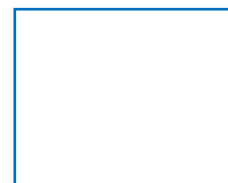
Address: _____

Contact Numbers: _____

Doctor's Signature: _____

Date: ___ / ___ / ___

Stamp



Registration Department

Villa College

Republic of Maldives

IMPORTANT INFORMATION TO STUDENTS

- Please familiarize yourself with College Assessment Policy, Examination Rules and Procedure on Assignment Extension prior to submitting application for extension.
- All applications for extension, deferment of final examination or aegrotat on medical grounds needs to be supported with this medical report. **MEDICAL CERTIFICATES will not be accepted under any circumstances.**
- All application needs to be lodged on or before the date of the relevant examination or assignment submission. Unless otherwise a valid ground exists, application beyond this date will not be accepted.
- Please submit completed medical report with the relevant form to the student desk and keep a copy for yourself.
- In order to familiarize with the Villa College Policies on students visit www.villacollege.edu.mv.

Extract from Examination rules

- (a) Any candidate who is prevented for medical reasons from attending an examination or any part of an examination or performing without impairment should submit to the Registrar, no later than two days following the day of his/her examination (unless there are specific circumstances which warrant an extension of this period) a medical report showing his/her inability to take or complete the examination at the prescribed time.
- (b) The medical report must cover the relevant period or the consultation must take place within a 24 hour period either side of the examination.
- (c) The medical report must be on the form specified. The general medical certificates issued by hospitals, clinics or such other institutions are not accepted.