



Villa College

Form: VC026/ADF/REG/2016

APPLICATION FOR GRADUATION / CERTIFICATION

STUDENT INFORMATION

First Name: (As in National ID card)	<input type="text"/>		
Middle Name: (As in National ID card)	<input type="text"/>		
Last Name: (As in National ID card)	<input type="text"/>		
National ID Number:	<input type="text"/>	Passport Number:	<input type="text"/>
Date of Birth: (dd / mm / yyyy)	<input type="text"/>		
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female	Student ID Number:	<input type="text"/>
Permanent Address:	House Name / Flat No:	<input type="text"/>	
	Street :	<input type="text"/>	
	Island / Atoll :	<input type="text"/>	
Current Address: (If different from above)	House Name / Flat No:	<input type="text"/>	
	Street :	<input type="text"/>	
	Island / Atoll :	<input type="text"/>	
Contact number:	Mobile:	<input type="text"/>	Post Code: <input type="text"/>
	Mobile 2:	<input type="text"/>	Office: <input type="text"/>
Email Address:	<input type="text"/>		

PROGRAMME AND STUDY DELIVERY DETAILS

Name of the Programme:	<input type="text"/>		
Course Major / Specialization	<input type="text"/>		
Commenced Year (Intake):	(Month/Year) _____	Completed Year	(Month/Year) _____
Studied Campus/Learning Centre:	<input type="checkbox"/> QI Campus (Male') <input type="checkbox"/> Eydhafushi Campus <input type="checkbox"/> Addu Campus <input type="checkbox"/> Lakeside Campus (Shaviyani)		
	<input type="checkbox"/> Fuvahmulak Campus <input type="checkbox"/> Mahibadhoo Campus <input type="checkbox"/> Naifaru Campus <input type="checkbox"/> Other (Specify)		
Study Mode:	<input type="checkbox"/> Regular Mode <input type="checkbox"/> Block Mode (For courses taught intensively in 2 blocks per semester)		

PROGRAMME AND STUDY DELIVERY DETAILS

1. Have you completed all the modules of the programme? Yes No
2. Have you deferred or taken a timeout (break) for a semester or more during your studies? Yes No
- Deferred Semester(s):
3. Is your enrolled programme an embedded programme with different qualifying exits? (Eg: Master of Research Studies with exit at Postgraduate Certificate/Diploma in Research Studies) Yes No
- Originally Applied Programme:
- Certificate Currently Requesting:
- Will you be continuing your studies in the originally applied programme? Yes No NA
- Will you be exiting the currently enrolled programme at this point? Yes No NA
- Reason for Exit:
4. Have you taken any credit transfer during your studies? Yes No
- Credit Transferred Module(s):
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5. Are you a sponsored / scholarship student? Yes (Specify) No
6. Will you be able to attend the upcoming Convocation or Certificate Awarding Ceremony? Yes No

DECLARATION BY THE STUDENT

I declare that all the information given in this application form are true and accurate.

Signature of Student		Date	
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FOR OFFICE USE ONLY

Received by:		Received Date:	
Checked by:		Remarks:	
Approved by:		Follow up required:	
		Received Date:	